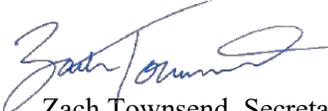


Comal County Emergency Services District No. 5
Regular Board Meeting Minutes – October 22, 2025
Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Meeting called to order at 10:00 AM by Commissioner Kruciak. Commissioner's Townsend & Phillips present, quorum established. BSBES staff: Chief Southwell, A Chief Torres, DC Morgan & Director Shadle. Also present, BSBES new hire cadets.
2. No Citizen Communication.
3. Motion to approve the minutes of the 22 September 2025 Regular Meeting made by Commissioner Phillips & seconded by Commissioner Townsend. All Ayes.
4. Motion to accept the financials made by Commissioner Townsend & seconded by Commissioner Phillips. All Ayes
5. No action required.
6. Motion to issue 6 checks totaling \$125,729.07 made by Commissioner Phillips & seconded by Commissioner Townsend. All Ayes.
7. 423 CFS for the month. Fire, EMS and Department all made Fractile goals. Monthly CFS down 0.47% from a year ago. YTD CFS up 8.80%. YTD Fractile above goal for all 3 metrics.
8. Design process ongoing.
9. Motion to approve the registration of all 5 Commissioners to attend the 2026 SAFE-D conference and hotel accommodations for Commissioners made by Commissioner Phillips & seconded by Commissioner Townsend. All Ayes.
10. No imminent Capital Acquisitions for the rest of 2025. Department EVT program working as intended. Discussion of an additional EVT hire ongoing.
11. Next meeting scheduled for 17 November 2025 at 4:00 PM at Station 3.
12. No Executive Session.
13. Meeting adjourned at 10:35 AM.


Zach Townsend, Secretary
Comal County Emergency Services District No. 5